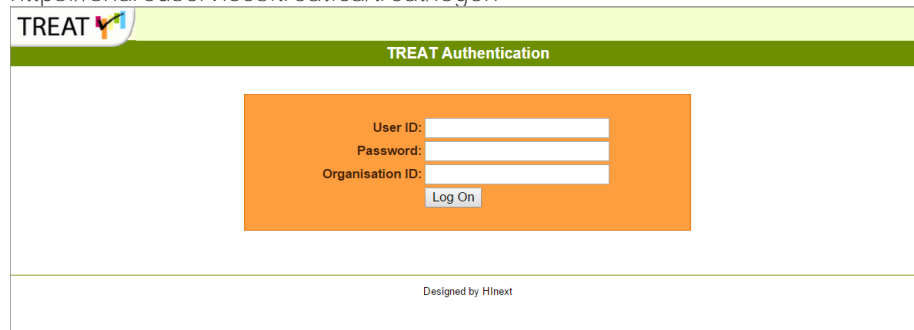This guide will help you create a desktop icon for TREAT that will help opening TREAT faster.
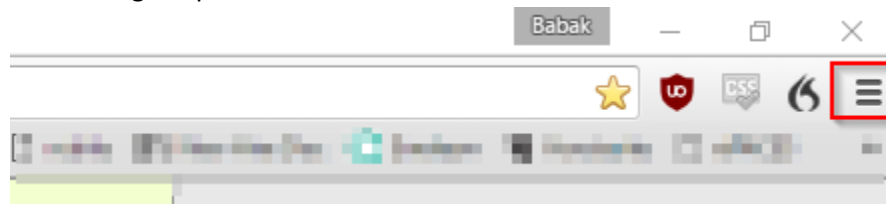
Chrome

1) Navigate to TREAT page that you'd like to create a shortcut for
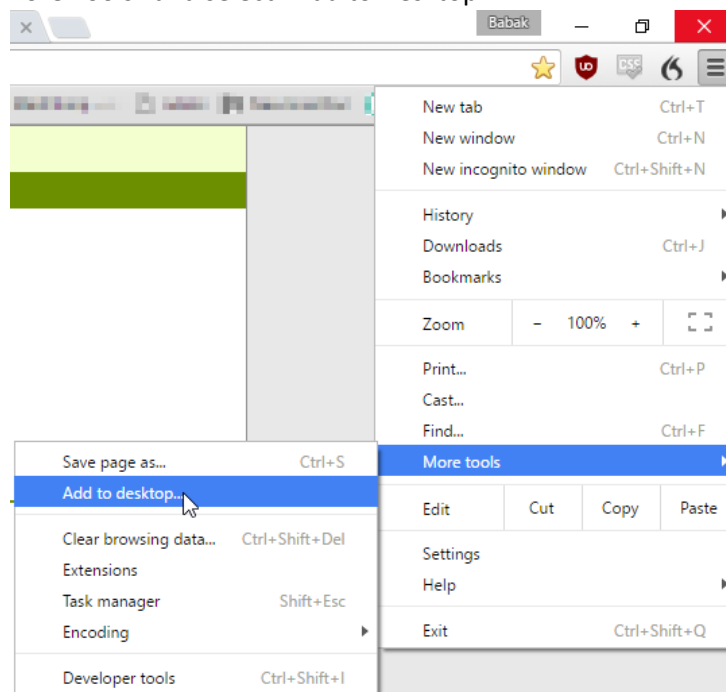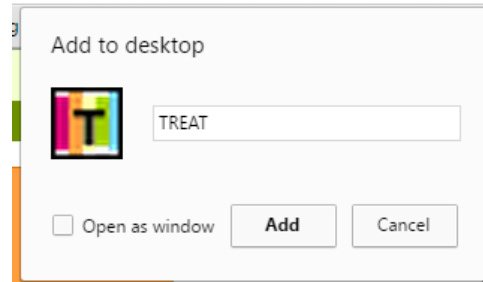
   a. https://treattools.com/treat/logon
   b. https://www.treat.ca/treatweb/logon
   c. https://sharedservices.treat.ca/treat/logon

   d.
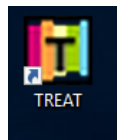
2) Click the "Hamburger Options" Button

   a.

3) Go to "More Tools" and select "Add to Desktop"

   a.

4) Choose the name for the link, "TREAT" is the default option and what is recommended by HInext. (Do not check "Open as window"). Click Add
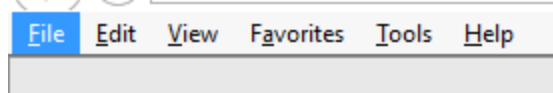

   a.

5) You should now have a link on your desktop!

   a.

Internet Explorer

1) Navigate to TREAT page that you'd like to create a shortcut for

    a. https://treattools.com/treat/logon

    b. https://www.treat.ca/treatweb/logon

    c. https://sharedservices.treat.ca/treat/logon
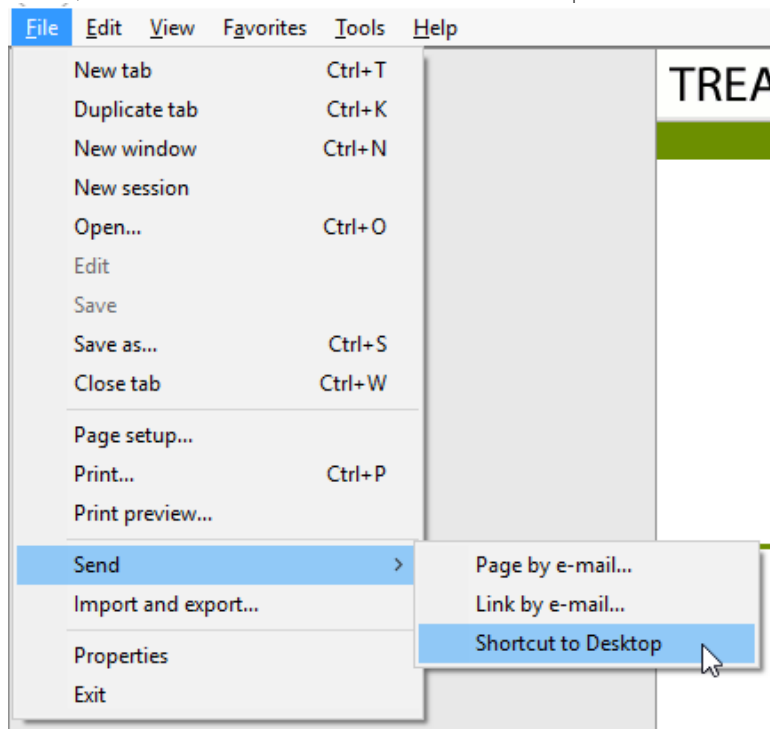
2) Click "Alt" on your keyboard to bring up the Tool bar
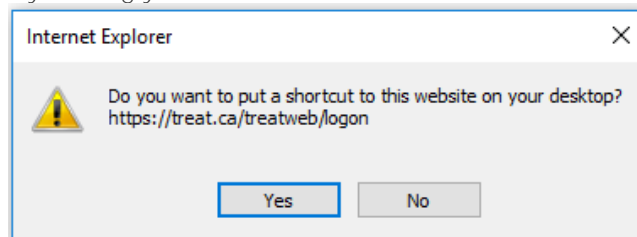
    a.

3) Click on "File", then "send" and then "Shortcut to Desktop"

    a.

4) Confirm by clicking yes

    a.

5) You should now have a TREAT icon on your desktop!

    a.

Edge

1) Navigate to TREAT page that you'd like to create a shortcut for

   a. https://treattools.com/treat/logon
   b. https://www.treat.ca/treatweb/logon
   c. https://sharedservices.treat.ca/treat/logon

2) click on the "…" option button and choose "open with Internet Explorer"
3) Follow steps 2-5 on Internet Explorer guide above!